



PARK AVENUE ROCHESTER - ROOM RESERVATION FORM

Rethinking Literacy Conference 2017 @ UWCSEA

10-14 May 2017

Venue: UWCSEA Dover Campus, Conference Centre

Please send completed form to group Coordinator via email at pagroups@uel.sg Tel: +65 6809 7369 FAX: +65 68097311

	Room rates per night inclusive of unlimited wifi access and local calls		Room rates per night inclusive of daily breakfast, unlimited wifi access and local calls	
	SINGLE/ DOUBLE		SINGLE	DOUBLE
ROH (Superior/Deluxe) Room (21sqm)	<input type="checkbox"/> S\$180	<input type="checkbox"/> S\$195	<input type="checkbox"/> S\$220	
Executive Deluxe Room (41sqm) 1-bedroom Suite with fully equipped kitchenette, washing machine cum dryer, spacious living room.	<input type="checkbox"/> S\$230	<input type="checkbox"/> S\$245	<input type="checkbox"/> S\$270	
Two Bedroom Suite (63sqm) Master bedroom – 1 King Bed, Guest bedroom – 2 Single Beds. two bathroom with fully equipped kitchenette, washing machine cum dryer, spacious living room.	DOUBLE/ TRIPLE <input type="checkbox"/> S\$340		DOUBLE <input type="checkbox"/> S\$380	TRIPLE <input type="checkbox"/> S\$405

All rates quoted are subject to 10% service charge & prevailing government taxes, currently at 7% Goods & Services Tax. Rates are only applicable for the above stated event and are quoted in Singapore dollars. Room types / preferences are subject to availability upon receipt of completed reservation form.

Arrival Date : _____ **Flight No.** : _____ **E.T.A** : _____
Departure Date : _____ **Flight No.** : _____ **E.T.D** : _____

Please complete a copy of this form for every room reservation.

A. YOUR PARTICULARS

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : _____ **Family Name** : _____
Country : _____ **Telephone** : _____
Facsimile : _____ **Email** : _____

Name of guests sharing room

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : _____ **Family Name** : _____
Given Name : _____ **Family Name** : _____
Given Name : _____ **Family Name** : _____

B. COMPLIMENTARY 2 WAY TRANSFER TO CONFERENCE VENUE (transfer schedule will be provided upon check-in)

No of guest : _____

C. MODE OF GUARANTEE

Credit Card Information : Visa Mastercard American Express
Credit Card Number : _____
Expiry Date : _____
Name on Card : _____ **Card Holder's Signature** : _____

D. TERMS & CONDITIONS

- Check-in time is 1400 hours and check-out time is 1200hours.
For early check arrival between midnight and 1400hrs (Singapore time), reservation should be made a day prior with a one night room charge.
For late check-out, before 1800hrs half night room charge; after 1800hrs one night room charge applied
- All room reservation(s) must be guaranteed by major credit card.
- Please inform us of any changes of your reservation in writing via email or fax.
- The Hotel reserves the right to quote the next room category should the above room type are not available.

E. CANCELLATION / NO-SHOW POLCY

- In the event of any cancellation within 48 hours of the scheduled arrival date, a one (1) night's room charge will be levied.
- Any no-show on the day of arrival, charges for the full duration of stay will be levied

FOR HOTEL USE ONLY

Confirmed at Confirmation Number : _____ **Unable to Confirm**
Acknowledged by : _____ **Hotel Stamp** : _____

Vibrant Lifestyle with Urban Splendour

Park Avenue Rochester, Singapore

Cuddled by lush greenery, Park Avenue Rochester showcases 311 contemporary hotel rooms and suites targeted at discerning business travellers.

Just over 2.2km from United World College (Dover campus), Park Avenue Rochester is indeed the nearest hotel with only 6 - 10 minutes away. This makes an ideal location for travellers to experience our hospitality service.

Be spoilt for choice when it comes to dining and night life with a great selection of restaurants, pubs and cafes just around the corner.

Two-bedroom suite (63sqm)



- Master bedroom – 1 King Bed, Guest bedroom – 2 Single Beds
- Free wireless internet access and local calls
- Fully equipped kitchenette: Microwave oven, induction stove, fridge, toaster, coffee-maker, electric kettle, cutleries and crockeries
- Washing machine cum dryer
- LED television and cable channels with home theatre system and DVD Player
- Complimentary coffee/tea/bottled water
- Iron and ironing board
- In-room safe

Executive Deluxe (40sqm)



- One-bedroom – 1 King Bed
- Free wireless internet access and local calls
- Fully equipped kitchenette: Microwave oven, induction stove, fridge, toaster, coffee-maker, electric kettle, cutleries and crockeries
- Washing machine cum dryer
- LED television and cable channels with home theatre system and DVD Player
- Complimentary coffee/tea/bottled water
- Iron and ironing board
- In-room safe

Deluxe Room (22sqm)



- Writing desk & chair
- LED television and cable channels with home theatre system and DVD Player
- Complimentary coffee/tea/bottled water
- Iron and ironing board
- In-room safe